

# ERASMUS+ STUDENT PLACEMENT OFFER

Please fill in all fields in English.

EMPLOYER INFORMATION (Information Organisation)	
NAME OF ORGANISATION/ ENTERPRISE	International School Ghent vzw
ADDRESS	De Pintelaan 258
POSTAL CODE	9000
CITY	Ghent
COUNTRY	Belgium
TELEPHONE	+32 (0) 9 221 23 00
FAX	n/a
E-MAIL	<a href="mailto:info@isg-ghent.org">info@isg-ghent.org</a>
WEBSITE	<a href="http://www.isg-ghent.org">www.isg-ghent.org</a>
NUMBER OF EMPLOYEES	12
SHORT DESCRIPTION OF ORGANISATION/ ENTERPRISE	Pre-Primary & Primary school offering international education in English
OTHER	

CONTACT DETAILS	
CONTACT PERSON	Róisín Weymes
DEPARTMENT/FUNCTION	Office Manager
TELEPHONE	+32 (0) 9 221 23 00
FAX	n/a
E-MAIL	<a href="mailto:info@isg-ghent.org">info@isg-ghent.org</a>
OTHER	

## PLACEMENT INFORMATION

<b>DEPARTMENT/FUNCTION</b>	Pre-Primary Department
<b>DESCRIPTION OF ACTIVITIES</b>	Assisting teachers and children with daily routines and activities. Helping younger children go to the bathroom, reading to children, helping them with arts & crafts, assisting during lunchtime, minding children during breaktime, assisting with planning for future lessons, researching the International Primary Curriculum, accompanying classes on field trips.
<b>DURATION</b>	September 2017 – June 2018
<b>WORKING HOURS PER WEEK – FULL TIME</b>	38hours is a full-time week but student would be expected to work approximately 31.5hours.
<b>CITY</b>	Ghent, Belgium
<b>ACCOMODATION</b>	None provided
<b>HELP WITH FINDING ACCOMODATION</b>	Some assistance can be provided
<b>PAYMENT OR OTHER BENEFITS</b>	n/a
<b>OTHER</b>	

## REQUIREMENTS

<b>ORAL AND WRITTEN LANGUAGE SKILLS</b>	C2 in English – oral and written
<b>COMPUTER SKILLS</b>	Fluid computer skills required in Microsoft Word, Excel and general internet applications
<b>DRIVING LICENSE</b>	Not required
<b>OTHER</b>	

## OTHER

<b>DOCUMENTS TO BE SUBMITTED</b>	Good Behaviour report (from police or city), CV + proof of level of English
<b>APPLICATION DEADLINE</b>	31/05/2017